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I CERTIFY THAT THIS
REPORT IS TRUE AND
CORRECT TO THE BEST
OF MY KNOWLEDGE.

SIGNED

TITLE

DATE

1. NUMBER OF EMPLOYEES
EMPLOYEE COUNT FOR

1st MO.

2nd MO.

3rd MO.

2. NO. OF NEW HIRES NO LONGER REQUIRED

3. TOTAL WAGES PAID DURING QUARTER
(ROUND TO NEAREST DOLLAR)

4. WAGES IN EXCESS OF \$
(SEE INSTRUCTION 4)

5. WAGES SUBJECT TO CONTRIBUTION

6. CONTRIBUTION RATE

7. CONTRIBUTION DUE

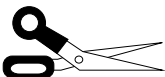
8. INTEREST

9. PENALTY

MINIMUM PENALTY \$25.00

10.

11. TOTAL PAYMENT DUE



- For each month, report the number of covered workers (exclude individuals specifically exempted by the Employment Security Act) who worked during or received pay for the payroll period which includes the 12th of the month. Include full, part-time, and intermittent employees. Exclude those who received pay during the payroll period, but whose employment terminated prior to the payroll period. A figure showing the number of employees in the last month of the previous quarter is provided as a bench mark.
- NO LONGER REQUIRED.
- Report the total gross wages before deductions PAID DURING THE QUARTER. Include all payments for services, including cash, bonuses, commissions, tips, and gifts.
- Enter total excess wages paid this quarter. "Excess wages" means the amount paid to each employee after his or her year-to-date earnings exceeded the maximum taxable wage, as shown on the report form.
- Subtract item 4 from item 3. Enter as the amount subject to contributions.
- This is your contribution rate, computed according to the provisions of the Utah Employment Security Act.
- Multiply wages subject to contributions (item 5) by your contribution rate (item 6). Enter the contribution due.
- If your contribution payment is late, compute and enter interest due. The interest rate is one percent (.01) per month or part of a month that the payment is late.
- Compute and enter penalty due if report is late. The penalty is a percentage of item 7, and depends on the number of days the report is late. If 1 to 15 days late, the penalty is five percent (.05). If 16 to 30 days late, the penalty is ten percent (.10). If 31 to 45 days late, the penalty is fifteen percent (.15). If 46 to 60 days late, the penalty is twenty percent (.20). If more than 60 days late, the penalty is twenty-five percent. If report is late, minimum penalty is \$25.00.
- Deduct any Department approved credit.
- Make check payable to Utah Unemployment Compensation Fund (or Utah U.C. Fund).

ADJUSTMENTS FOR PRIOR QUARTERS - Do not make adjustments or corrections for prior periods on this report. Provide separate amended or supplemental total and taxable wage amounts with supporting employee wage list information. Indicate adjustments by quarter and submit payment for contributions, interest and penalty as applicable or a request for refund or a credit to be used against current or future amounts due.